

Copilot Conference

August 20, 2024

Embassy Club West, 520 Market Street, West Des Moines IA 50266

AGENDA

TUESDAY, AUGUST 20			
9:30 a.m.	--	10:00 a.m.	Arrival/REGISTRATION
10:00 a.m.	--	10:15 a.m.	Event Kickoff & Ice Breaker Matthew Eddy – IIC Director of Cooperative Development
10:15 a.m.	--	11:30 a.m.	Introduction to Microsoft Co-Pilot Laurie Woods – Microsoft Specialist - Arrow This session will introduce you to Copilot, Microsoft's cutting-edge AI assistant. Learn how Copilot can revolutionize daily tasks, boost creativity, and streamline workflow across Microsoft applications.
11:30 a.m.	--	12:30 p.m.	Networking Lunch
12:30 p.m.	--	1:30 p.m.	Is Copilot safe? Are we Ready? - QA Session w/ Panel The QA session will focus on preparing organizations for Copilot integration within Microsoft 365. It will delve into data protection, privacy, and readiness assessments. Panelists will discuss Copilot's security features like isolation and encryption, along with user access management and data leakage prevention, to ensure secure and responsible AI deployment.
1:30 p.m.	--	1:45 p.m.	Break
1:45 p.m.	--	3:00 p.m.	Copilot in Action – Microsoft Copilot Specialist(s) - Arrow This training session will highlight how Copilot improves efficiency in Microsoft 365. Attendees will see Copilot in action, aiding with tasks like data analysis, document drafting, and email writing. The session will also address prompt engineering, data security, and optimizing Copilot for everyday tasks.
3:50 p.m.	--		Cocktails and Conversations Network with peers and experts. Share insights, discuss Copilot applications, and explore collaborative opportunities to wrap up.

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REGISTRATION FORM

2024 Copilot Conference

Tuesday, August 20th

Embassy Club West

520 Market Street, West Des Moines IA 50266

Cooperative Name: _____

Cooperative Town: _____

Please list names of persons who will be attending.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The cost of this program is \$300 per attendee.

Number of attendees	X \$300 =
_____	_____

Registration deadline is Friday, August 16th

Mail this form or email to info@iowainstitute.coop; then mail a copy with your check to:

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